

**Gulf LMSC Meeting (Annual Meeting)  
Wednesday, November 18, 2020  
Virtual Meeting via Zoom Conference**

**Approved 12.4.2020**

**Attendance:**

**Officers and Committee Chairs:**

Kris Wingenroth (Chair), Mark Hahn (Treasurer), Karlene Denby (Secretary, Newsletter, Long Distance), Stacey Eicks (Top Ten Recorder), Nicole Christensen (Webmaster, Zone Chair), Bruce Rollins (Coaches)

**Voting Team Representatives:** Linda Visser (COOG), Tom Boak (WMST), Kyra Wakefield (WMST), Carolyn Boak (WMST), Olivia Hsia (RICE), Michael Yearwood (DADS)

**Call to Order**

The meeting was called to order at 6:04 p.m.

**Approval of Minutes from Previous Meeting**

The minutes from the Gulf LMSC meeting of October 14, 2020 were approved by an email vote on October 29, and were posted to the Gulf LMSC website on October 31.

**2020 Emmett Hines Award**

Kris was pleased to announce that the 2020 recipients of the Emmett Hines award are Bruce and Elaine Rollins.

**Officers' Report**

- Chairwoman (Kris Wingenroth) – Kris' report is attached. Kris, Herb, and Nicole were the ad hoc Safety Committee that helped with the safety protocols for the November Classic meet. Stacey will be performing the 2020 audit of the Gulf's financial statements. Kris has attempted to contact the ten teams that were registered clubs in 2020 but have not yet re-registered for 2021. North Channel Aquatics plans to register once pool space is available. Three teams have no current plans to re-register. Five clubs did not respond to Kris, and one club did not have a working email address. The unregistered clubs represented approximately 90 swimmers in 2020.
- Vice Chair (Kevin Lunsford) – Not present, no report.
- Secretary (Karlene Denby) – No report.
- Treasurer (Mark Hahn) – Mark's report is attached. There has been very little activity since the last meeting. No expenses were incurred for the virtual 2020 convention. There have been limited expenses or incoming revenue due to the pandemic. The account balance is up about \$5,700 YTD. A decision has been made to postpone building the 2021 budget, due to uncertainty regarding the number of 2021 members and anticipated expenses. The budget will be revisited in January 2021. Under the USMS unified fee structure, the LMSC will receive \$12/member and \$12/registered club in 2021. The national office will be making adjustments to their preliminary 2021 budget in February after seeing three months of registration. To date, USMS has made no decisions about whether the 2021 convention will be in-person or virtual. If the annual convention is in-person, it is scheduled to be held in Atlanta, GA on September 22-27, and is one day shorter than the usual format. Carolyn thinks an in-person convention is preferable to a virtual convention. Stacey also prefers an in-person convention. Stacey said that the pre-convention meetings and forums were helpful in making committee meetings run more smoothly during the actual convention.
- Membership Coordinator (Linda Visser) – Linda's report is attached. As of today, November 18, 2020, there are 84 registered swimmers. Fifteen clubs have registered for 2021. There are an additional 146 members who took advantage of the 2020/2021 combined registration. They will show up in the registration numbers in early January 2021.

## Committee Reports

- Sanction Chair (Kevin Lunsford) – Not present. Kevin’s report is attached.
- Top Ten Recorder (Stacey Eicks) – The Sabine Weiser November Classic meet, held November 14-15, has already been uploaded to the USMS database. Stacey has been working with a swimmer to get his times from a USA-S meet included in the USMS database. Pool measurement certification, and necessary paperwork are still being finalized. The times were swum at the PACK meet held at the Klein HS pool. The Klein HS pool was not on the USMS measured pool list, but pool-length measurements were sent to Marybeth Windrath prior to the start of the meet.
- Communications (Karlene Denby) – The Fall 2020 newsletter was just published. The next newsletter will be published in January or February 2021. Content for the newsletter has become more challenging as there are fewer activities to report. Karlene welcomes ideas on items of interest to include in future newsletters.
- Webmaster (Nicole Christensen) – Nicole just posted the most recent newsletter on the Gulf homepage. She has been working hard to make various fields on the website more mobile friendly. Work continues on the main menu bar. Overall, Nicole feels that the majority of pages are performing better.
- Coaches (Bruce Rollins) – Bruce received enthusiastic feedback regarding the Fitness Fanatic Challenge. There were two non-Gulf/USMS members initially included in the results. Bruce apologized for letting those two participants slip in.
- Fitness (Rebecca Tompkins) – Not present. Gulf Swim University ended on October 31<sup>st</sup> and almost all of the event t-shirts have been distributed to the participants.
- Officials (Herb Schwab) – Not present. No report.
- Open Water (Karlene Denby) – Swim Across America has set a very tentative date of April 17th for their 2021 open water event. This tentative date is obviously contingent of the status of COVID-19 over the next several months.

## South Central Zone Report

- South Central Zone (Nicole Christensen) – USMS is not doing the LMSC standards cycle in 2021. Instead it will conduct more peer-to-peer calls to help new LMSC officers learn their responsibilities. Nicole is investigating the possibility of doing a SCY Zone Championship in late spring. She is looking for facilities to hold the competition that meet an acceptable standard. Conroe ISD natatorium, a venue in Arkansas, and the SEISD natatorium in San Antonio are potential venues. All of this is very tentative. There may be more pool closures or more pool openings, depending upon the status of the pandemic. Planning must be done in advance but is hypothetical at this point. A more serious search for venues will commence in early 2021.

## Elections

- The slate of candidates was presented:
  - President - Kris Wingenroth
  - Vice-President - Kevin Lunsford
  - Secretary - Karlene Denby
  - Treasurer - Mark Hahn
  - Membership Coordinator - Linda Visser
- There was a call to nominate additional candidates from the floor. No nominations were forthcoming.
- **MSA to approve the slate by acclamation.** The slate of candidates was approved by the voting representatives.

## Unfinished Business

- Update on the November Classic Meet (held November 14-15) from Stacey Eicks: The meet director, the venue management, USMS, and the Gulf LMSC worked in a coordinated effort to ensure that the safety plan was in place and followed during the meet. Safety measures included a traffic flow plan, an

event staging area, only one heat behind the blocks at a time, mandatory mask wearing, temperature checks, and health verifications. Deck marshals ensured that all protocols were followed throughout the two-day event.

- **BY-LAW CHANGES:** (DELETE the highlighted passages)

#### **Article II MEMBERSHIP**

2. Individual Members -- Those individuals who are athletes, coaches, officials, administrators, or persons otherwise interested in the purposes and programs of the Gulf LMSC and eligible under USMS standard. On joining USMS, these individuals ~~will receive a membership card certifying their membership and~~ may attend all meetings of the Gulf LMSC with voice but no vote.

#### **RESPONSIBILITIES**

~~Membership Responsibilities — Member clubs shall bear the following responsibilities:—~~

~~1. Income — Any income derived from the promotion of Masters Swimming by members of GMSC must be used for further promotion of swimming or for the general welfare of the Gulf LMSC or USMS as a whole.—~~

~~2. Infractions — A member club may be held responsible for infractions of rules and regulations committed by an athlete who is competing as a representative of such organization.—~~

#### **Article IV OFFICERS**

Duties of Officers --

5. Membership Coordinator -- The membership coordinator may name a committee as desired or needed. The membership coordinator shall register all eligible applicants for membership in the Gulf LMSC and shall be responsible for maintaining registration records and making timely reports to USMS and the Gulf LMSC Board of Directors and House of Delegates. The Membership Coordinator shall communicate with the Gulf LMSC webmaster to keep ~~Club registration forms and contact~~ information up-to-date.

#### **MSA to approve the deletion of the highlighted words.**

- **POLICY CHANGES:** (DELETE the highlighted words and ADD the underlined words)

#### **REGISTRATION:**

The individual registration fee shall be set annually by the ~~Gulf LSMC Board of Directors~~ USMS House of Delegates. (5/2/12) (11/18/10)

The oneevent registration fee shall be set annually by the ~~Gulf LMSC Board of Directors~~ USMS House of Delegates. (11/18/20)

The club registration fee shall be set annually by the ~~Gulf LMSC Board of Directors~~ USMS House of Delegates. (5/2/12) (11/18/20)

~~Original, signed paper registration documents shall be maintained in a dry, secure and safe place for two years. (3/27/19) (11/18/20) —~~

Current ByLaws and the Gulf LMSC Policies, a link to online registration, ~~as well as printable registration forms~~ and contact information for one or more officers shall be posted on the Gulf LMSC website. (6/12/05, 3/27/19) (11/18/20)

#### **MSA to approve deletion of the highlighted words and addition of the underlined words.**

## New Business

- Kyra Wakefield is appointed as the new Top Times Chairperson. Kyra will be trained by the outgoing Top Times Chairperson, Stacey Eicks, to ensure a smooth transition.
- Fees for 2021

<b>2021 Fee Schedule</b>	<b>Total</b>	<b>USMS portion</b>	<b>LMSC portion</b>
Individual Membership Fee	\$60	\$48	\$12
Club Membership Fee	\$60	\$48	\$12
One Event Membership Fee	\$15	\$12	\$3
Transfer Fee	\$0	\$0	\$0
Pool Sanction Fee*	paid by Gulf LMSC*	\$50	\$0
Open Water Sanction Fee	\$100 + \$5/pp	\$100 + \$5/pp	
Recognition Fee	\$100	\$100	\$0
*sanction fee waived for events open to all Gulf members.			
*Dual sanction meet fee is paid by requestor.			

### **MSA to approve the 2021 fee schedule.**

- The floor was open to suggestions on means to attract and keep members, and to get new members involved in the leadership of the LMSC. Olivia is interested in advocating masters swimming in the community. Kyra was on WMST BOD for two years and has decided to get more involved at the LMSC level after Stacey asked for her to take over the Top Times Coordinator position. Michael Yearwood, coach of Dad's Club, felt that we needed to encourage coaches to make masters swimming more of a priority within their programs.
- Tom stressed the importance of being proactive in offering virtual events during the spring to keep the membership engaged. Tom, Nicole, Karlene, Olivia, and Michael will be members of a committee to come up with ideas for spring events and their implementation.

## Upcoming Events

There are currently no upcoming events on the schedule.

## Next Meeting

The next meeting will be held on Wednesday, January 20, 2021 at 6:00 p.m. (virtually).

The meeting was adjourned at 7:23 p.m.

Respectfully submitted,  
Karlene Denby, Secretary

## **President's report**

11/18/2020

An Ad Hoc Safety Committee was formed to review the safety plan for the Sabine Weiser November Classic meet. The Committee members were: Herb Schwab (our Officials Chair), Nicole Christensen (experienced meet director) and myself. The safety plan submitted by the Meet Director was well done although we made a few suggestions for modifications that were added to the plan. The meet was sanctioned after the Safety Committee's approval. The meet attracted 41 competitors and was run very efficiently and in a very safe manner.

Stacey Eicks has been appointed to do the audit for the 2020 financials.

We have 10 Clubs that have not re-registered for 2021. I attempted to contact all of them.

The North Channel Aquatics Masters plan to register with USMS as soon as they are able to get water access and start up again. (no idea when that will be) (22 members last year)

The Montgomery Masters Team does not plan to continue as a USMS Club (6 members). VillaSport is determining the feasibility of continuing their Masters swimming group and has no current plan to register (2 members). The Trotter YMCA is also evaluating the situation and has no current plan to restart their Masters swimming class (5 members). The River Oaks CC team did not have a working email address (7 members).

I received no answer from the following teams:

Life Time Swim (4 members), Masters of Katy (2 members), Space City Aquatic Masters (5 members), Sharks Swim Club (9 members) and University of Houston Masters (24 members).

The unregistered clubs represent about 90 swimmers total.

We have been distributing the t-shirts from the Swim University fitness event. Shirts were either given to a coach or mailed to the individual.

## **GULF LMSC FINANCIAL REPORT 11/18/2020**

**January 1, 2020 - October 31, 2020**

**Beginning Cash Balance - 1/1/2020 \$16,631.32**

### **Revenue**

2020 Club Registrations	2019 Online Registrations-Dec	\$3,873.00
2020 Online Registrations-Jan		\$2,557.00
2020 Individual Registrations (2)		\$120.00
2020 Online Registrations-Feb		\$644.00
2020 Online Registrations-March		\$313.00
2020 Online Registrations-May		\$238.00
2020 Online Registrations-June		\$5.00
2020 Online Registrations-Aug		\$10.00
2020 One Day Registrations (26)		\$390.00
Dual Sanction Fee (1)		\$50.00
Interest (3)		\$135.36
Transfers (2)		\$7.00

**Total Revenue \$8,342.36**

### **Expenditures**

Gulf's First Meet Free (5)	\$200.00
Dual Sanction Fee Refund – Guthrie	\$50.00
USMS Covid Grant - Individual (1)	\$390.00
USMS Covid Grant - Club Team (1)	\$228.00
Gulf Covid Grant - Club Registrations	\$60.00
Office Expenses	\$105.01
2020 Emmitt Hines Award	\$103.26
Travel Expenses (1)	\$85.00
Meeting Expenses (1)	\$122.32
Gulf Web Page - Renewal Domain	\$31.16
Gulf - Survey Monkey (2)	\$10.66
Club Assistant (3)	\$540.00
Club Assistant - 2020 SC Zones (Canceled)	\$441.75
2020 SC Zones (Canceled) - Ind Refunds (2)	\$110.00
Club Assistant - Meet (Canceled)	\$135.00

**Total Expenditures: \$2,612.16**

**Change in Net Assets \$5,730.20**

**Ending Cash Balance – 10/31/2020 \$22,361.52**

Gulf Local Masters Swim Committee (LMSC)  
of United States Masters Swimming, Inc.

aka: Gulf Masters Swim Committee (GMSC)

## Membership Coordinator Report

November 18, 2020

### ***Gulf 2021*** at 11/17/20

- 79 Members Registered
  - 45 Men
  - 35 Women

### ***Gulf 2020*** at 10/31/2020

- 1,008 Members Registered
  - 526 Men
  - 482 Women

### ***Gulf Clubs***

15 registered clubs for 2021  
25 registered clubs for 2020

10 self-identified coaches for 2021  
85 self-identified coaches for 2020

## GMSC Membership Count by Club

to 11/17/2020

2021 Memberships

Club	October 31 Year-End										Variance (YE 21 v 20)	
	2012	2013	2014	2015	2016	2017	2018	2019	2020	11/17/2020 2021	Count	%
CFSC	73	88	104	121	148	145	130	100	67	1	-66	-99%
COOG	118	145	175	188	229	196	182	175	165	17	-148	-90%
DADS	6	15	20	14	20	16	22	24	19	3	-16	-84%
ETEX/AMBU	12	7	7	8	14	10	10	7	6	1	-5	-83%
FBMS	52	51	55	61	53	49	45	30	22	2	-20	-91%
FCST	114	101	113	101	85	78	70	81	73	5	-68	-93%
HOST	9	15	13	12	10	8	6	7	4		-4	-100%
KAMS	18	23	26	24	25	19	20	24	29		-29	-100%
MACA	26	35	40	35	26	25	20	19	21	1	-20	-95%
MOB	14	14	10	12	26	14	16	13	7		-7	-100%
RICE	136	128	153	165	142	146	146	150	131	9	-122	-93%
SHAC						1			2		-2	-100%
SPAM	26	20	30	31	26	31	25	25	25	6	-19	-76%
SWYM	17	21	21	26	23	24	21	21	18	3	-15	-83%
UNAT/UC25	90	101	114	134	126	138	172	155	152	19	-133	-88%
WMST	274	225	217	215	235	215	203	217	181	13	-168	-93%
COPM	17	17	15	15	9	6	3					
EPRC	6	3	2	4	4	3	1					
GTSC				0	4							
H2O	13	8	6	5	7	3						
HRCS	5	3	3	2	4	4	3	4				
HSCM		1	4	4	4	4						
LJAC							1					
LTHO(wog)				5	3	5	3	5	4		-4	-100%
MAMC	3	48	73	86	79	56	38	22				
MKST									2		-2	-100%
MTM					3	8	10	9	6		-6	-100%
NCAM	23	21	32	35	39	30	31	35	22		-22	-100%
PACK	29	26	21	25	28	35	10	6				
PEAQ					1	19	3					
ROCC					0	15	14	13	7		-7	-100%
SCAT			1	18	39	15	5	5	5		-5	-100%
SHRK	2	12	7	5	3							
SSCGU								6	9		-9	-100%
SSSM	5	2	8	11	13	16	18	12				
STFF	16	25	45	48								
SWIMM								2				
TFMS	15	8	26	33	27	10						
TFY	6	13	9	7	13	14	6	6	5		-5	-100%
TLM				14								
UH20					21	30	26	27	24		-24	-100%
VSCY									2		-2	-100%
WHY	4	7	5	5	7		3	2				
WSMC	15	13	16	14	9	7						
<b>TOTAL</b>	<b>1,144</b>	<b>1,196</b>	<b>1,371</b>	<b>1,483</b>	<b>1,505</b>	<b>1,395</b>	<b>1,263</b>	<b>1,263</b>	<b>1,008</b>	<b>80</b>	<b>-928</b>	<b>-92%</b>



	Year-To-Date registrations											
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021		
<b>Nov</b>	242	228	232	208	242	301	251	226	189	80		through 11/17/20
<b>Dec</b>	585	557	642	693	656	757	622	614	536			
<b>Jan</b>	774	779	912	1,012	949	1,020	895	838	751			
<b>Feb</b>	838	836	1,004	1,113	1,080	1,102	973	908	814			
<b>Mar</b>	878	913	1,061	1,165	1,152	1,155	1,020	948	838			
<b>Apr</b>	915	970	1,112	1,210	1,187	1,192	1,057	991	838			
<b>May</b>	968	1,022	1,156	1,262	1,235	1,239	1,103	1,021	881			
<b>Jun</b>	1,028	1,091	1,215	1,348	1,323	1,295	1,145	1,071	922			
<b>Jul</b>	1,080	1,123	1,274	1,386	1,362	1,331	1,192	1,104	946			
<b>Aug</b>	1,117	1,151	1,298	1,424	1,417	1,365	1,235	1,145	975			
<b>Sep</b>	1,168	1,207	1,361	1,471	1,471	1,391	1,260	1,188	991			
<b>Oct</b>	1,180	1,218	1,384	1,484	1,505	1,417	1,263	1,202	1,008			

## Sanctions Chair Report

**11/18/2020**

Sanctioned the Woodlands Sabine Weiser November Classic held November 14-15, 2020.

Submitted documents regarding Safety Plan and Meet Announcement.

Working with Jim Svoboda and Stacey Eicks.

Jim is swimming in a USA meet and would like his times considered for USMS Top Ten.

The USA meet was November 13 - 15, 2020.

Pool measurements were done and submitted for the Klein HS pool and that has been added to the USMS database. This is a fixed wall pool.

There is no need for a Sanction as the meet is Recognized. Information was provided to Jim on October 26, 2020 regarding pool measurements and having an observer present.

The Initial request for Sanction was October 23, 2020.